



Public Works Department
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Commerce City, CO 80022

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Grading Permit Information Sheet

A Grading Permit is required if you will disturb 5,000 square feet or more ($\geq 5,000$ sq. ft.) OR if you will disturb less than one acre that is part of a larger common plan of development or sale. A "common plan of development or sale" means a site where multiple separate and distinct construction activities may be taking place at different times, on different schedules, or under separate ownership, but under a single plan. This includes, but is not limited to, phased projects with multiple filings or lots, and projects in a contiguous area that may be unrelated but still under the same contract. This also includes development of all lots and parcels within an approved subdivision or Planned Unit Development (PUD), regardless of the size of the individual lots or parcels that occurs within the first five years following recordation of the final subdivision plat or PUD document.

Requirements:

- Must have a valid Contractors License and Insurance with the City.
- Applicant must be able to pay with **check, cash, or credit card** at the time the permit is issued.
- Applicant must have the following items **completed** before the permit is issued:
 - City-approved Drainage Report (if $\geq 10,000$ square feet)
 - Grading Plan Review Application and \$200 review fee
 - City-approved Erosion and Sediment Control Plan
 - Stormwater Management Plan narrative
 - State Stormwater Construction Permit (if ≥ 1 ac)
 - Surety (bond, letter or credit, or check) \$3,000/ac minimum \$5,000
 - Grading Permit Fee (\$22.50/acre) + \$40 (Min. \$62.50)
 - Grading Permit will be issued after BMP's are installed and inspected
 - Pre-Construction meeting