



CITY OF COMMERCE CITY
GRADING PERMIT APPLICATION

PUBLIC WORKS DEPARTMENT
Telephone: 303.289.8150
Fax: 303.289.8165

COMPLETE ALL SECTIONS OF THE APPLICATION, PRINT OR TYPE ALL INFORMATION

APPLICANT IS: [ ] OWNER [ ] CONTRACTOR

[ ] RENEWAL

Permit #: Exp. Date:

1. Name and Contact Information for Applicant:

Company Name:
Street Address:
City: State: Zip Code:
Legally Responsible Person:
E-Mail: Phone:
SWMP Manager: Title/Position:
SWMP Manager Phone: E-Mail:

2. Name and Contact Information for Owner/Contractor, not Listed in #1 above:

Company Name:
Street Address:
City: State: Zip Code:
Legally Responsible Person:
E-Mail: Phone:

3. Construction Activity Information:

Street Address or Nearest Cross Streets:
Name of Project, Development or Activity:
Total Area of Project (Acres):
Area of Project to Undergo Land Disturbance (Acres):
Is This Activity Part of a Larger Common Plan of Development: [ ] Yes [ ] No

4. Nature of Construction Activity:

[ ] Single Family Residential [ ] Multi-Family Residential [ ] Utility
[ ] Commercial Development [ ] City Project [ ] Roadway

5. Have the civil plans been approved by the City of Commerce City: [ ] Yes [ ] No

6. Estimated Material Import (cu yd): Export (cu yd):

7. Anticipated Start Date: End Date:

**This Application is Subject to Review and Verification of All Submitted Information and Subsequent Approval by the City of Commerce City**

**Grading Permit Submittal Requirements**

- Must have a valid Contractors License and Insurance with the City.
- Applicant must be able to pay the permit fee with **check, cash, or credit card** at the time the permit is issued.
- Applicant must have the following items **COMPLETED** before the permit is issued:
  - City-approved Drainage Report (if ≥ 10,000 square feet)
  - City-approved Erosion and Sediment Control Plan
  - Stormwater Management Plan narrative
  - Stormwater Discharges Associated with Construction Activities permit issued by CDPHE (if ≥ 1ac)
  - Surety (bond, letter of credit, or check) \$3,000/ac (Minimum \$5,000)
  - Grading Permit Fee (\$22.50/acre) + \$40 (Min. \$62.50)
  - Pre-Construction meeting
  - Grading Permit will be issued after BMP's are installed and inspected

**City of Commerce City Municipal Services Center  
8602 Rosemary Street  
Commerce City, CO 80022**

**\$200 Permit Review Fee Due with Application Submittal**

Estimated Permit Fee: \$ \_\_\_\_\_ Estimated Surety Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Legally Responsible **Owner/Officer of the Company**      Date Signed

\_\_\_\_\_  
Printed Name      Title

\_\_\_\_\_  
Signature of Legally Responsible **Contractor/Officer of the Company**      Date Signed

\_\_\_\_\_  
Printed Name      Title