

# City Manager Week in Review Report

WEEK OF: DEC. 12, 2025



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## New members of City Council officially sworn in

Newly elected City Council members José Guardiola (Ward I), Joanna Sandoval (Ward III), Stefanie Trujillo (At-Large), and Lori Young (At-Large) were officially sworn in as members of the body at an organizational meeting held on Monday, Dec. 8 at the Civic Center. As the new City Council was seated, Mayor Steve Douglas selected Ward IV Councilmember Susan Noble to continue serving as the city's Mayor Pro Tem, and councilmembers also selected their board and commission assignments for the next two years.

The meeting also featured recognition and remarks thanking outgoing councilmembers Oscar Madera (Ward I), Renée M. Chacon (Ward III), Sean Ford (At-Large), and Kristi Douglas (At-Large).

More information will be available soon at [c3gov.com/Council](https://c3gov.com/Council).



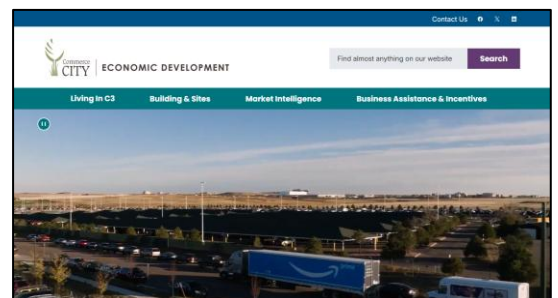
## The Winter Wonderland ice rink is now open!

Bundle up and bring out your family and friends for a season of sparkling, skating, and celebration! The city's first Winter Wonderland ice rink is open for affordable family fun for the holiday season and beyond. Skating opens at 3 p.m. on weekdays and 11 a.m. on weekends and closes at 7 p.m. Sunday-Thursday and 9 p.m. Friday and Saturday. Skating timeslots are available for 90-minute periods, and you can either rent skates or bring your own!

Find ticketing information, pricing, theme nights and more at [c3gov.com/WinterWonderland](https://c3gov.com/WinterWonderland).

## New Economic Development website now live

This week marked the launch of the city's new and improved Economic Development website, which is now live at [RedefiningCommerce.com](https://RedefiningCommerce.com). It's the same web address our local business community and site selectors have used find the latest information about doing business in Commerce City, but offers a modernized look and feel, easier access to new tools and initiatives (from Elevate Commerce to Commerce City Promise), and improved navigation and resources that will continue to build out in the coming months. The new site will also feature a development story map that will be featured on the new website for business attraction purposes.



[Council Work Schedules](#)

[HR Dashboard - 2025 Q2](#)

Commerce City Grant  
Office - [November Update](#)



# Business/Economic Development



Last Friday, staff welcomed the Leadership Commerce City cohort as part of their Economic Development and Environmental Day programming. The team delivered a presentation highlighting the city's economic development initiatives and current priorities. The agenda also featured guest speakers from Manufacturer's Edge, followed by site visits to 3R Technology Solutions and Stadium Auto & Truck Parts, providing participants with a firsthand look at local industry and business operations.

Staff provided land development business liaison support for the properties at the southwest corner of 96th Ave. and Tower Rd.

Staff met with leadership from the Community College of Aurora, Adams 14 School District, and Rocky Mountain Partnership to discuss new opportunities for collaboration as part of the Workforce Pathway Program. CCA and Adams 14 will be continuing discussions for support on adult education and concurrent enrollment programming. CCA and the city will also be exploring new opportunities for expanding the existing workforce partnerships.

Staff worked with the communications team to craft a flyer for Commerce City Promise that is being sent to all residential addresses in Commerce City. The next deadline for enrollment in programming is mid-January.

Staff held it's bi-weekly meeting with Elasticity to continue preparation for the launch of a new advertising campaign in Q1 of 2026 focused on business attraction.

Our new Economic Development website is nearing completion and launch with inclusion of new maps, photography, and videography.

The business survey is still live and available for businesses to complete at [www.surveymonkey.com/r/M8Z8ZH2](https://www.surveymonkey.com/r/M8Z8ZH2). Staff and the communications team have crafted an Elevate Commerce branded postcard that will be sent to all business addresses in the city to seek higher engagement with the survey.

Staff hosted this month's session for the Leadership Commerce City program. This Adams 14 Foundation initiative aims to educate future local leaders on the workings of Commerce City and with it imbue lessons of leadership. This session was focused on Economic Development and the Environment. It included presentations by city staff, Manufacturer's Edge, hands on activities on the inner workings of the Economic Development Department and visit to two local businesses (3R Technology Solutions and Stadium Autoparts).

Staff participated and completed all required activities for the IEDC's Credit Rating in Economic Development course, which is required to obtain the CEcD certificate.

## Did You Know?

**The city collaborates with our neighbors through a regional advocacy organization called the Adams County Regional Economic Partnership or AC-REP? The organization represents all 10 Adams Community cities, plus unincorporated communities like Henderson, Strasburg & Watkins.**



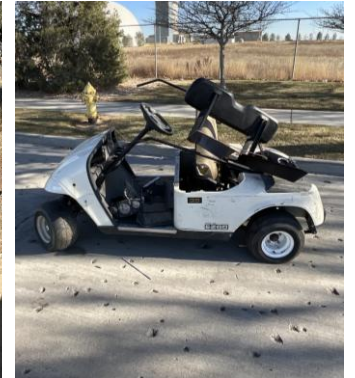


# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot team was divided into two, two-person teams that worked eight hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to AccessC3 requests.
- Hot Shot crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to 72nd Avenue



## Distinctive Highlights

- This week, Hot Shot crews continued with their dedication to remove large objects and debris from the city's roadways.
- During routine inspections, teams removed 55 tires from the City's right-of-way (ROW). Crews remove every tire with careful determination to provide safe roadways for motorists.
- Every week, Hot Shot teams collaborate with the Regional Transportation District (RTD) to provide clean trash receptacles in the Derby area. Staff are dispatched to the site every Friday to replace the trash bags and provide clean ones for residents.



# Community Well-Being (CWB)

Housing Summary	Weekly	YTD
<b>Homelessness Program</b>		
Unhoused Resident Contacts	42	1275
<b>Housing Navigation Program</b>		
Resident Contacts	17	521
Housing Resource Referrals Made	19	200
<b>Family &amp; Seniors Program</b>		
Senior Contacts	13	872
Senior Resource Referrals Made	10	1013
Family Contacts	0	223
Family Resource Referrals Made	0	324

Programs	Weekly	YTD
<b>Housing Outcomes</b>		
Eviction Prevention	1	32
Transitional Housing Placement	0	28
Permanent Housing Placement	0	23

The Community Well-Being Division recently hosted its fifth Winter Roadshow, bringing together community members for a joyful and informative gathering. Attendees enjoyed decorating cookies and sipping hot chocolate while learning about important senior, housing, health, and food equity programs. Valuable resources were shared, including guidance on applying for Colorado's LEAP Program. Learn more at [c3gov.com/CWB](https://c3gov.com/CWB).



## Environment & Sustainability

### **Energy, Equity, and Environmental Weekly Report – Dec. 12, 2025**

This report provides a weekly update of environmental policy and planning work, including, but not limited to:

- Environmental Policy and Innovation Commission (EPIC) and community education/outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews

[Energy, Equity & Environment Division Q2-Q3 update](#)

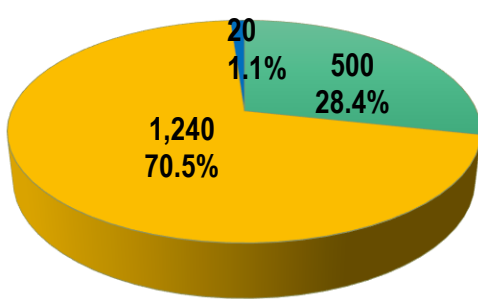


# Growth and Development

Ward Report: **October Ward Report**

\* New Report will be updated by the second Wednesday of the month

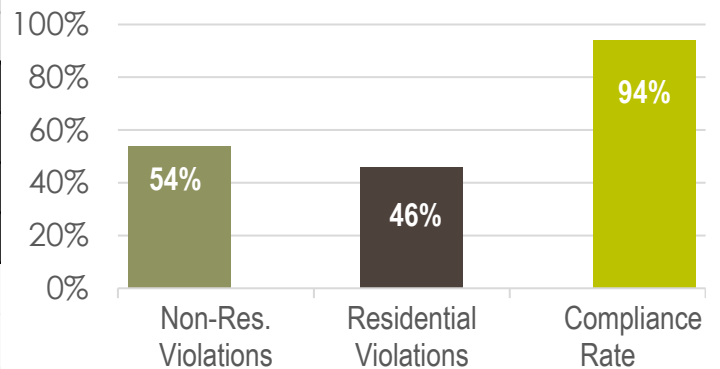
YTD Permits Issued



- New Residential (Includes Multi-Family)
- Other Permits (i.e. electrical, framing, basement finish)
- New Commercial

Certificate of Occupancies (CO) & Permits Issued	Weekly Totals	YTD Total
Commercial CO's	1	32
New Single-Family Residential CO (Units)	2	569
New Multifamily (MF) CO (Units)	0	80
Total New Dwelling Units	2	650
New Res. Permits Issued (Includes MF)	15	500
Commercial & Other Permits Issued	30	1,260
Residential Inspections	300	16,813
Non-Residential Inspections	75	2,697

Code Enforcement	Weekly Totals	YTD Total
Abatement Hearings	0	89
*Snow Violations	2	2
*Snow Guardian Services	15	15
Total Violations	113	6,635
**Proactive Cases	72	5,054
**Reactive Cases	28	1,417
***Total Actions	552	29,138
Knock & Talks	92	4,561



Planning Development		Weekly Totals	YTD Totals
Total Active Cases (Weekly Totals Include New Cases)		1	188
Customer Planning Questions (Incudes Phone, Emails, or In-person Visit's)		13	1,020
Completed Cases		0	36
Upcoming Public Hearings			
<u>LUP25-0002</u>	Villages at Buffalo Run East-Townhomes - Comp Plan Amendment, City Council, December 15		
<u>S24-0016</u>	Murray Family Farms Filing No 2, Council, December 15, City		
Please Note: Application case numbers are linked to the Central Square system for review materials			

\*Snow Guardian counts are totals from the 2025 – 2026 winter season (not year to date).

\*\*Proactive cases are code inspector-driven issues. Reactive cases are community members' reported issues.

\*\*\*Total Actions Include: Proactive and Reactive Cases, Violations, Follow-ups, and Letters Sent.



# Public Safety

## Family Offers \$10,000 Reward for Information That Helps Solve Deadly Hit and Run

Can you help the Bern family finally begin the arduous healing process?

Just over three years ago, in the middle of the night on Nov. 15, their son Matthew Bern was struck and killed by a vehicle as he was walking in the 5800 block of Holly Street.

That vehicle-- believed to be a maroon 2009 to 2014 Ford F-150 briefly stopped and a witness described a white or Latino male with a beard and shoulder length hair getting out, seemingly checking his truck, then driving off without helping Matthew.

We've never been able to locate the suspect, and the Bern family still doesn't have closure; Matthew's death from a hit and run has left them with so many painful questions.

They've partnered with Metro Denver Crime Stoppers to offer a \$10,000 reward for information leading to an arrest in this tragic case. We know someone knows something-- are YOU that someone? Call 720-913-STOP (7867) with tips and help us get justice for Matthew Bern and those who loved him.



## CCPD welcomes five officers after Law Enforcement Academy graduation

Welcome to the family! Please join us in congratulating our five newest officers who just completed their 22 weeks at their respective law enforcement training academies! Last week, three graduated from Flatrock Regional Training Center, and two graduated from Arapahoe Community College's training program.

### Here's a little about each of them:

- Officer Lacovetta was an Army Infantryman stationed in Fairbanks, Alaska, before joining the CCPD.
- Officer Palacios has a degree in psychology, speaks fluent Spanish, and worked as a federal employee prior to being hired with us.
- Officer Majka was working as a warehouse manager before making the career change, and he loves coaching high school wrestling.
- Officer Bell is a California native and a graduate of Oklahoma Panhandle State University. He worked for the Department of Youth Services before joining CCPD.
- Finally, Officer Morgan is the proud nephew of our own Sergeant Morgan! He attended Metropolitan State University and spent the last decade working in sales until deciding to follow in his uncle's footsteps.



We could not be prouder of their success and are excited for them to begin field training with our experienced officers! Congratulations, lady and gentlemen! This is just the beginning.





# Infrastructure

## PW Updates

### Preservation and Safety

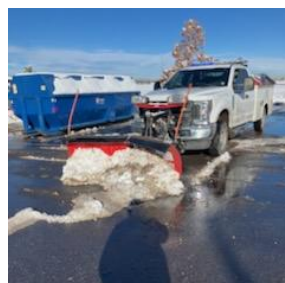
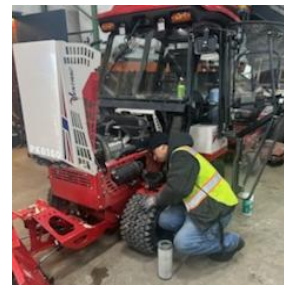
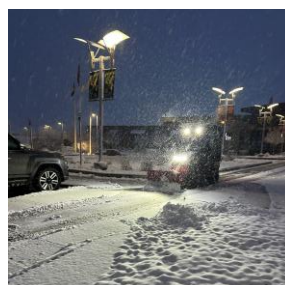
- This week, many divisions from the Public Works Department kicked off their snow season with their first snowstorm. Fleet, teams were on-call for pre-trips to inspect and prepare all equipment for snow operations. Streets and Parks Operations worked collaboratively during the snowfall to remove snow from the City's buildings, parks, trails and roadways. Teams switched off on-call throughout the entire 24 hours of the snowfall to ensure the snow was removed and residents and commuters were able to safely get to their destinations. We are grateful for such dedicated staff!

### Streets

- This week the Streets' division received over 20 requests to replace damaged or downed signs throughout Commerce City. Crews were quick to respond, totaling 22 new signs placed citywide. Teams identify the signs that are needed and then print replacements at the city's very own sign shop. 13 of the 22 signs these week were made in-house, and eight more were printed with aim to be installed next week.
- A new traffic control speed check sign will be coming up along 72nd Avenue and Colorado Boulevard. Teams set out the equipment for the sign this week and are waiting on the base to complete the installation.
- Teams completed a new grading project to level the dirt road between 69th Avenue and 72nd Avenue.
- Pavement teams successfully completed a delineation project at Legato Parkway and Tower Road. Crews installed 10 new plastic delineators to temporarily close one of the turn lanes going in to Tower Road.
- Staff then continued with a thermal pavement marking project along 81st Avenue and Rosemary Street. Teams added the last two pavement markings on the pavement, adding one *Only* legend and one straight arrow to improve traffic flow in the area.
- This week, teams fixed a total of 30 potholes and failures that were reported throughout the city. Crews estimate to have used a total of 1.5 tons of cold mix asphalt for the repairs.
- Streets teams assisted during the Holiday Tree Lighting event on Wednesday, December 3rd. Teams were dispatched to setup detour signs, Visual Message Boards (VMS), and guide traffic during the event.

## Parks Operations

- This week, teams replaced the trail gate rods at Sand Creek Trail. Crews identified the need for repairs during routine inspections of the park and acted quickly to ensure there were no trespassers or more damage to the trail.
- The right-of-way maintenance teams removed a total of 20 bags from US-Highway 2.
- On Wednesday, December 3rd, teams assisted with the setup and teardown of the Holiday Tree Lighting Ceremony. Crews juggled removing the snow throughout the Civic Center and setting up for the event to ensure all visitors had a fun and safe time at the event.
- Teams added mulch to all the tree rings at Fronterra Park. By adding mulch to the trees, crews aim for the trees to retain water in the drier and cooler temperatures. The mulch helps regulate the temperature so the trees can survive the winter.
- Teams repaired the fence at the Villages at Buffalo Run East dugout. Crews collaborated with CIRSA, the Colorado Intergovernmental Risk Sharing Agency, for a thorough inspection of the dugout at Villages at Buffalo Run East Park and the shelter at Fronterra Park. Once CIRSA inspected the small shelter, teams repaired the outlet face cover to ensure it was safe to use.
- The right-of-way (ROW) maintenance teams' duties were halted temporarily due to the snowstorm this week. Crews tackled Highway 2, Tower Road and other high priority areas. In total, teams removed 39 trash bags from the ROW.



## Active Permits





# Parks, Recreation and Golf

## Event recap: Run with the Buffalo Ugly Sweater Fun Run

On Saturday, Dec. 6, Commerce City Recreation and the Buffalo Run Golf Course teamed up to host the 5th annual Run with the Buffalo. We had 111 participants join us for a beautiful day of running, laughter, and festive ugly sweaters. We had 88 participants run the 5k, and 23 run the 2.5-mile route. The weather was absolutely wonderful for the event (perfect for running in sweaters), and the holiday spirit was in full swing. Additionally, we raised \$145 for Project Present with our raffle.





# Financial Reports

Where to find Budget and Financial Information:

Review the Main Budget & Financial Reports at [c3gov.com/FinancialReports](https://c3gov.com/FinancialReports)

- [2025 Adopted Budget](#)
- [2025 Budget at a Glance](#)
- [2024 Annual Comprehensive Financial Report](#) (ACFR)
- [2024 Popular Annual Financial Report](#) (PAFR)

## Quarterly Financial Report

The 3rd Quarter 2025 Financial Report was presented to City Council during the November 10, 2025, Study Session. Each quarterly report contains cumulative financial data through the end of the reporting quarter.



# Municipal Court

[Municipal Court & Probation Report](#) - through December 2025



# Boards and Commissions

A list of current vacancies may be found at [c3gov.com/Boards](https://c3gov.com/Boards).