



**Capital Improvement Program  
Citizen Advisory Committee  
(CIP CAC) Meeting  
Commerce City Civic Center  
7887 E. 60<sup>th</sup> Ave., Room 3109  
Sept. 28, 2017 – 6 p.m.-7:30 p.m.**



**AGENDA**

1. Introductions
2. Approval of Last Meeting's Minutes
3. CIPP Five-Year Plan Update – 20 minutes
  - a. See attached spreadsheet
  - b. Council will open budget process on Oct. 16 and approve on Nov. 6
  - c. City is still relying on CIP CAC for budget input
  - d. Questions/Comments?
    - i. Did they not approve the budget at the retreat?
      1. It's a yearlong process that begins in January with the work plan, then the budget retreat gives approval to print the budget book, then Oct. 16 is when council opens the budget process, then they formerly adopt it the first November meeting.
    - ii. The three projects are new 2K projects. My concern is using 2K funds as slush funds or not original 2K projects or premature use of funds. We need to develop a 2K reserve fund, particularly focused on O&M.
      1. We proposed the priorities, then figure out how to fund them. Chambers to Tower does not have 2K. Package B, Potomac to Chambers is 2K. 88<sup>th</sup> Widening is 2K. 120<sup>th</sup>/85 is 2K.
      2. We are very confident we have enough money to complete all projects on schedule and budget. We're on track and we take a very conservative with the O&M reserve. We'll send you the slide and see if we can have the finance officer discuss the budget at our next meeting.
    - iii. Do we know where the Paradise Island came in budget-wise with O&M this season?
      1. Greatest portion is subsidized. Entry fees would be astronomical if we relied on fees. Adjustments trying to be made to give residents lower rates than non-residents. We're looking at the past season's numbers to properly evaluate.

4. New and Existing Recreation Centers Update – 20 minutes
  - a. See attached presentation
  - b. Bison Ridge Recreation Center (New)
    - i. Questions/Comments?
      1. Put locks on the rolling task chairs. We've had injuries with these at the museum.
      2. Is the furniture moveable?
        - a. Yes, it's all meant to be moved depending on the purpose and setting.
      3. What chairs and tables are being used for the community center?
        - a. Round and rectangular tables, sturdy chairs
      4. How many of each fitness equipment will there be? Is there a rowing machine?
        - a. I believe approximately 12-15 of bikes, treadmills, etc. We should get one if there isn't one planned. We'll get back to you on the particular equipment inventory.
      5. Make sure some chairs are the right height for seniors, disabled, etc. Wheels can be scary for some too. I know some need to be stackable, but we need some for seniors. Excited about silver sneaker chairs.
  - c. Eagle Pointe Recreation Center (Existing)
    - i. Questions/Comments?
      1. I'm very concerned that you are not changing the entrance doors. These doors are dangerous. Since it's only one entrance, it's going to be jammed when kids go in for swim lessons, basketball practice, etc. Somehow we need to widen or do something to improve the flow.
        - a. Not enough width for opening doors due to structural on both sides. We can look into making them easier to open. We are a bit constrained with the narrow structural opening but we'll see what we can do to improve.

2. Have you factored how many patrons you expect at each center? I don't see an influx of new patrons. People will stay at the rec centers closest to them.
  - a. I don't know if we have data of how many current users may head north to the new rec center. There will be adaptations as we see trends over the first year of opening.
3. I'm very pleased with the process. I didn't think we'd be able to get this much. I will say that I wish we could replace the elevator since we'll have increased traffic due to the new mezzanine. The elevator has issues – it's down a lot, seniors have been trapped in it. If you're spending \$10 million on a renovation, I don't understand why you can't improve the elevator.
  - a. We looked at the elevator and got a quote for a redo and it's about \$150K. We're looking at doing this as a separate CIP project. In the meantime, there are operational and maintenance improvements we can make. It still meets ADA standards but we're evaluating the issue to see if and when we can upgrade.
4. When the art committee met, we included the relocation of the current statue of the boy.
5. Is there going to be more parking?
  - a. We're moving the maintenance building to make more room and restriping. We're also improving the pull-off areas. I think we gained about 53 spaces.
6. Will you resurface the parking lot?
  - a. Right now we will seal the cracks, but if we get more funding then we will do a mill and overlay.
7. Are there options besides ACOS for grants? We should explore.
  - a. GOCO (lottery) but extremely competitive. We try to apply wherever we can.

5. Existing Recreation Center Renovation – 20 minutes



- a. Construction Kickoff Event Brainstorming Session
    - i. See attached notes
  - b. Questions/Comments?
6. Tower Road Widening Project – 20 minutes
- a. Construction Completion Event Brainstorming Session
    - i. See attached notes
  - b. Questions/Comments?
    - i. What's the project status?
      - 1. Project is still on schedule and within budget.
    - ii. What about the area by 96<sup>th</sup>?
      - 1. Still doing utility work and finishing medians before it opens to four lanes. We're trying to install asphalt by end of October due to upcoming winter weather conditions.
    - iii. What about Tower/Pena ramp?
      - 1. We're working with E-470, Denver and DIA on this project. Bids are going out and we're hoping to get this moving soon.
    - iv. Will they expand Tower from 104<sup>th</sup> to 120<sup>th</sup>?
      - 1. We've earmarked this but it is not yet funded. There might be opportunities for funding through development.
7. 2K Executive Summary – 5 minutes
- a. See attached sheet
  - b. Questions/Comments?
    - i. I'm very pleased funds have been bumped up for the roads projects and we came in under budget in some areas.
    - ii. Adams High – Pedestrian timer seems off. It has four seconds to yellow.
      - 1. We'll follow up with that.
    - iii. Quebec and Prairie – Shortest signal in the city.
      - 1. We've had a traffic increase there. We'll have traffic staff look into it.
8. Next Steps and Calendar – 5 minutes
- a. Nov. 6 CIP Update to Council

b. 2017 CIP CAC Regular Meeting Schedule

i. 6-7:30 p.m. on Nov. 16

ii. Additional meetings as needed

9. Public Comments and Questions

10. Adjourn

