



**Capital Improvement Program
Citizen Advisory Committee (CIP CAC)**

&

**Parks, Recreation and Golf Advisory Committee (PRG)
Joint Meeting**

**Commerce City Civic Center
7887 E. 60th Ave., Room 3109
Nov. 9, 2016 – 6 p.m.-7:30 p.m.**



AGENDA

1. Introductions
 - a. Welcome to new CIP CAC member: Jennifer Allen-Thomas, Ward II
 - b. Nov. 7 CIP Quarterly Council Update
 - i. Susan let council know that this is one of the best committees ever. Everyone works hard and we get info out to the public. Commended council that they are hardest, finest-working councils. Council thanked us for our hard work, is pleased we are so involved with the public and said they couldn't do it without us.
 - ii. Sandy commended Susan on a job well done and that she's enjoyed being with the committee from day one.
2. New Recreation Center & Infrastructure Project Update (Courtney/Angela)
 - a. Groundbreaking debrief
 - i. Beautiful, well-attended event on Oct. 15
 1. INPUT: Great event; love the Facebook video – really helps public to understand more about the rec center; kudos!
 - b. Construction activity
 - i. Council approved building package #1 on Oct. 3
 - ii. Grading and foundation work occurring
 - iii. North part of Highway 2 is incorporated into this project (112th to I-76)
 - iv. Road closes at Potomac and 112th with rough grading
 - v. There will be temporary one-lane closures throughout project
 - vi. Current light poles will be removed/replaced
 - vii. Water infrastructure is tied in with the rec center. Purple pipe is used for non-potable water for landscape and irrigation. It is just a pass-through and we will be reimbursed in January.
 - viii. Construction plan for next phase goes to council in December
 - ix. Walls could be up as early as February
 - c. Ongoing communication and promotional plans

- i. Detailed construction schedule coming end of Nov.; outreach, tours milestone promotions, etc., will be identified from the schedule and detailed in construction communication work plan
- 3. Existing Recreation Center Update (Courtney)
 - a. Share results of the Facility Condition Assessment
 - i. Visiting with council on Monday
 - ii. Preparing to release RFP for design; verifying scope
 - iii. No gap time in services to the community
 - b. INPUT
 - i. Is the lightning protection coming from the 2K budget? Yes
 - ii. Are you going to replace the boiler? Yes
 - iii. Is there enough capacity for electricity? 40 percent, plenty for our purposes
 - iv. Use LED lighting
 - v. Is the elevator being improved? Public works will do a separate assessment as it's under a separate contract.
 - vi. Okay with eliminating outdoor spray ground
 - vii. Will shower drains be fixed? Plumbing is original so it will be replaced.
 - viii. Replace water softening and water heaters
 - ix. Is aerobics area a new space? Yes, it is additional square footage
 - x. Make sure technology pieces will be flexible since tech changes/needs upgrades so frequently; invest in improved Wi-Fi/tech infrastructure/routers so people can bring their own devices; you may not want a lab – you might want a bar where people can use their own devices; spend more on tech infrastructure than actual space
 - xi. Parking lot is a huge piece; not size-adequate and needs maintenance
 - 1. We're looking at acquiring lots on other sides to move staff/van parking, taking out storage pad
 - xii. Detail the stretch goal budget during the design phase
 - xiii. We need additional activity space; it's long overdue
 - xiv. Locker rooms are critical upgrade

- xv. If we have \$ in contingency, let's do what's necessary to improve life and infrastructure of the building
 - xvi. Glad no major red flags came up in facility assessment
 - xvii. Surprised no solar energy suggestions came up in assessment; might want to see if it would be worth it with rebates
 - xviii. Identify efficiency points to combine work (e.g. if an area is being gutted, may be efficient time to add technology items)
 - xix. Look into potential business opportunities/user groups/special meetings/events we can attract with stretch goals (conference room with technological infrastructure, catering kitchen, sports groups, etc.)
 - 1. RTD currently rents space for company basketball team
 - xx. Use spray ground \$ to reutilize/repurpose spaces and programs
 - xxi. In design process, look if there's room/budget to have group exercise area
 - xxii. Priorities
 - 1. Address facility assessment items first and foremost
 - 2. Parking lot is top priority, then technology, kitchen upgrade, cardio area additions/improvement
 - xxiii. Approve use of \$1M for stretch goals? Unanimous YES
 - xxiv. After first five projects, use leftover funds and revenue for next projects from the QCI list
- c. Next steps
4. 2K Financial Review (Courtney)
- a. Executive summary
 - b. Paradise Island Pool cost and revenue update
 - i. INPUT:
 - 1. If we're at capacity most days, perhaps you can increase non-resident fees to help fund operational cost.
 - 2. This could be seen as exclusivity.
 - 3. It may be too soon to discuss fee increases. Maybe wrap it into the new rec center fee structure so it will be more seamless.
5. Additional Input

- a. Look into fixing hill-side slide at Fronterra Park; kids climb the loose concrete sides and it's a dangerous design; gets too hot
 - b. Economic development updates would be nice at CIP CAC meetings; would be great to discuss/spark ideas for preparing a stronger community by attracting businesses, retail and diversity
 - c. Highway 2 open house was a success; would like construction update at next meeting since it should be in full-swing then
6. Next Steps and Calendar
- a. 2017 CIP CAC Regular Meeting Schedule
 - i. Second Wednesdays from 6-7:30 p.m.
 - 1. Jan. 11, March 8, May 10, July 12, Sept. 13, Nov. 8
 - ii. Additional meetings as needed
 - b. Updated contact list and bios; committee members to send Angela changes
 - c. Find out about term renewal process
7. Public Comments and Questions
8. Adjourn