



**Capital Improvement Program  
Citizen Advisory Committee  
Special Session  
Commerce City Civic Center  
7887 E. 60<sup>th</sup> Ave., Conference Rm 2108  
July 15, 2015 – 6 p.m.-7:30 p.m.**



In recognition of the role Commerce City citizens played in the passage of Issue 2K in November 2013 and the desire of Commerce City leadership to provide a framework for engaging the community in meaningful ways throughout the implementation of the voter-approved projects, the city council established the Capital Improvement Program Citizen Advisory Committee.

The mission of the committee shall be:

- To receive staff reports on the progress of each approved CIP project in relationship to established schedules, budget allocations, project goals, and quality management guidelines
- To provide advice to the City Council on opportunities and issues related to the implementation of the five approved CIP projects, specifically relating to the three key program elements of:
  - Accountability – Demonstrating effective stewardship of taxpayer dollars
  - Engagement – Provide tangible opportunities for community members to engage
  - Potential – Leverage civic support and progress beyond the initial five projects
- To review and provide comment on public engagement and public information plans
- To promote public awareness and understanding of the voter-approved CIP projects and the implementation of each

**AGENDA**

1. Call to Order (6 p.m.)
2. Co-chairs Report (6-6:05 p.m.)
3. Input: Capital Improvement Program/Project Criteria (6:05-7:25 p.m.)
  - a. Review of CIP Project Criteria
    - i. Do you agree/disagree with the list of criteria and definitions?
    - ii. Do you have additions/deletions?
    - iii. Do you agree/disagree with the weight assigned to each criterion?
4. Next Steps (7:25-7:30 p.m.)
  - a. July 16-31: Staff will revise CIP criteria and project list based on input from CIP CAC
  - b. Aug. 10: Five-year CIP review with city council and initial decisions on 2016 projects
  - c. Aug. 19: Show CIP CAC outcome at CIP CAC meeting
  - d. Aug. 24: City council budget retreat/Final review of five-year CIP
  - e. Q4: Adoption of five-year CIP as part of 2016 budget approval

5. Adjourn

