

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

---

**GOLF ENTERPRISE FUND**

---

	2008	2009	2010	2011
	ACTUAL	ESTIMATED	BUDGET	PLAN
<b>BEGINNING CASH BALANCE</b>	197,671	0	53,781	53,781
<b>REVENUES:</b>				
Operations	1,586,662	1,863,967	1,612,270	1,644,581
Investment Earnings	1,815	0	0	0
<b>TRANSFERS IN:</b>				
Conservation Trust Fund	0	0	41,000	0
Fund Balance	0	0	99,274	0
Revenue Source to be Determined	0	0	0	40,518
<b>TOTAL REVENUES</b>	<b>1,588,477</b>	<b>1,863,967</b>	<b>1,752,544</b>	<b>1,685,099</b>
<b>EXPENDITURES:</b>				
Operating Expenses	1,489,950	1,513,986	1,752,544	1,685,099
Debt Service	296,198	296,200	0	0
<b>TRANSFERS OUT:</b>				
<b>TOTAL EXPENDITURES</b>	<b>1,786,148</b>	<b>1,810,186</b>	<b>1,752,544</b>	<b>1,685,099</b>
<b>TOTAL ENDING CASH BALANCE</b>	<b>0</b>	<b>53,781</b>	<b>53,781</b>	<b>53,781</b>

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**2010 Enterprise Fund - Golf Course**

		<u>2010 Budget</u>		<u>2011 Plan</u>
Maintenance	\$	814,931	\$	767,272
Operations	\$	663,729	\$	643,107
Facility Services	\$	126,800	\$	127,900
Equipment & Improvements	\$	147,084	\$	146,820
Debt Service	\$	-	\$	-
Total	\$	1,752,544	\$	1,685,099

# CITY OF COMMERCE CITY ANNUAL BUDGET

---

**DEPARTMENT:** Golf Enterprise Fund

---

## DESCRIPTION

The Parks and Recreation Department plans and directs all programs offered through general recreation, the Recreation Center and Senior Program; and, acquires, develops, and maintains all parks, trails, and open space within the City boundary.

Buffalo Run Golf Course rounds out the variety of recreation opportunities available to residents as an enterprise fund.

The Department plans, implements and evaluates programs to meet the needs of citizens of all age groups; prepares the departmental annual budget and five year capital project plan; plans for and prioritizes development in accordance with the Parks and Recreation Master Plan; and, assures that high standards of customer service are exhibited by all staff.

## DEMAND INDICATORS

	ACTUAL <u>2008</u>	ESTIMATED <u>2009</u>	PROJECTED <u>2010</u>	PROJECTED <u>2011</u>
Rounds of Golf	34,932	35,000	35,500	36,500
Corporate Memberships	15	15	16	17
Tournaments (Players)	3,823	2,500	2,900	3,000
Resident Players	9,814	10,000	10,000	11,000
Non-Resident Players	25,111	2,5000	25,500	25,500
Playable Days	310	310	310	310

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

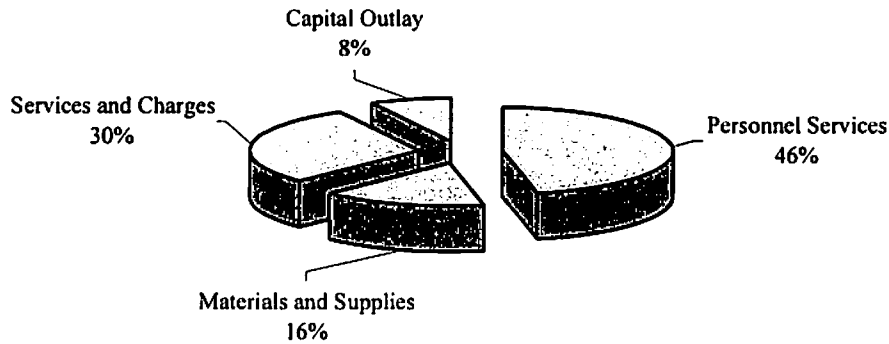
**Department:**

**Enterprise Fund - Golf Course**

**Department Expenditure Summary**

	2008 <u>Actual</u>	2009 <u>Adopted</u>	2010 <u>Budget</u>	2011 <u>Plan</u>
Personnel Services	\$ 789,635	\$ 798,512	\$ 816,108	\$ 816,108
Materials and Supplies	\$ 260,150	\$ 268,700	\$ 277,700	\$ 275,750
Services and Charges	\$ 729,386	\$ 726,672	\$ 524,336	\$ 490,741
Capital Outlay	\$ 65,645	\$ 16,302	\$ 134,400	\$ 102,500
<b>TOTAL:</b>	\$ 1,844,816	\$ 1,810,186	\$ 1,752,544	\$ 1,685,099

**2010 Budget Department Expenditures**



**Department Fund Resources**

	2008 <u>Actual</u>	2009 <u>Adopted</u>	2010 <u>Budget</u>	2011 <u>Plan</u>
Golf Course Fund Revenues	\$ 1,588,477	\$ 1,810,186	\$ 1,752,544	\$ 1,685,099
<b>TOTAL:</b>	\$ 1,588,477	\$ 1,810,186	\$ 1,752,544	\$ 1,685,099

**Total FTE**

	2008 <u>Actual</u>	2009 <u>Adopted</u>	2010 <u>Budget</u>	2011 <u>Plan</u>
	7.00	7.00	7.00	7.00

# CITY OF COMMERCE CITY ANNUAL BUDGET

---

**PROGRAM:** Maintenance  
**DEPARTMENT:** Golf Enterprise Fund

---

## DESCRIPTION

The Golf Course Maintenance Division performs all course maintenance for Buffalo Run, the City's championship 18-hole golf course.

The Maintenance Division has, since 1996, made small, but important, improvements to cart paths and course drainage to improve and expedite play.

All golf course maintenance equipment and golf carts are maintained in the maintenance shop.

Course maintenance consists of all routine and non-routine mowing, trimming, and specific maintenance practices for all turf areas, irrigation system maintenance, and maintenance of buildings, pavilion and parking areas.

## OBJECTIVES

- Create a healthy community by seeking out and providing service and infrastructure to promote the health and well being of Commerce City citizens:
  - By creating an opportunity for the lifelong sport of golf, the City has created a new identity and image for the City of Commerce City
  - Maintain the highest standard of maintenance practices for general turf, tees, greens, fairways, landscaped areas, parking lot, buildings, and bronze sculpture
  - Maintain an awareness and priority program to implement long and short-term goals for course improvements for irrigation, playing conditions, and general aesthetics

## CORE BUSINESS SERVICES

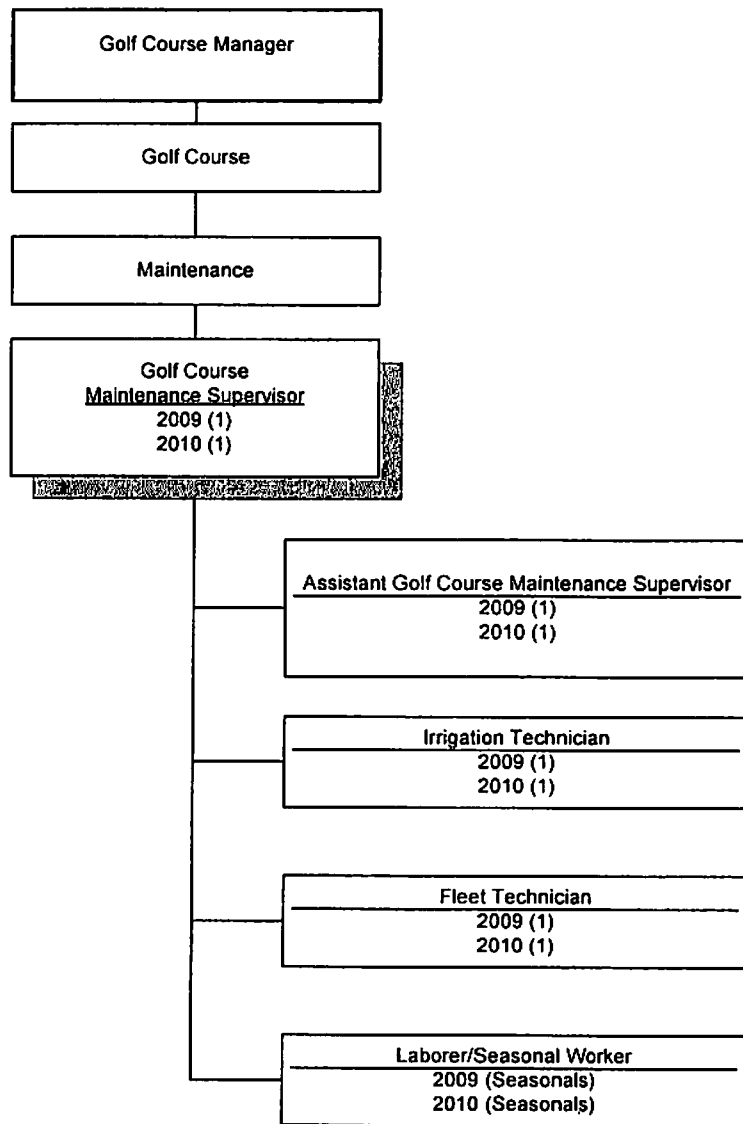
- Management of golf maintenance
- Enhance the golf experience by optimal maintenance of the golf course and its support functions
- Maximize the efficient use of maintenance dollars
- Provide for safety in the golf experience

## PROGRAM SERVICE LEVELS

	<u>ACTUAL</u> <u>2008</u>	<u>ESTIMATED</u> <u>2009</u>	<u>PROJECTED</u> <u>2010</u>	<u>PROJECTED</u> <u>2011</u>
Turf and Native Grass Acreage Maintained	110	110	110	110
Sand and Grass Bunkers Maintained	66	66	66	66
Water Features and Lakes Maintained	11	11	11	11
Maintenance of Golf Carts	* 73	* 73	*73	*73
Maintenance of Pieces of Equipment	80	82	82	82
Restrooms	4	4	4	4

\* Maintenance of Pieces of Equipment

# CITY OF COMMERCE CITY ORGANIZATIONAL CHART



**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**PROGRAM :** MAINTENANCE  
**DEPARTMENT :** GOLF COURSE

**2009 FISCAL YEAR**

ACTUAL 2008	ADOPTED 2009	TO 09/30	EST TOTAL	ACCOUNT DESCRIPTION	2010 BUDGET	2011 PLAN
<b>PERSONAL SERVICES</b>						
389,082	386,048	336,826	386,048	601-SALARIES	378,374	378,374
98,049	100,969	35,074	100,969	604-BENEFITS	101,695	101,695
<b>MATERIALS AND SUPPLIES</b>						
343	700	273	700	621-OFFICE SUPPLIES	800	800
164,407	156,600	159,078	156,600	622-OPERATING SUPPLIES	167,000	161,050
<b>SERVICES AND CHARGES</b>						
0	0	0	0	710-VEHICLE ALLOCATION	0	0
0	0	0	0	715-FACILITY ALLOCATION	0	0
8,628	5,891	4,419	5,891	720-COMPUTER ALLOCATION	8,735	8,995
129,118	99,224	146,218	99,224	730-OPERATING EXPENSES	126,327	116,358
<b>CAPITAL OUTLAY</b>						
0	0	0	0	801-EQUIPMENT	32,000	0
0	0	0	0	802-IMPROVEMENTS	0	0
<u>789,627</u>	<u>749,432</u>	<u>681,889</u>	<u>749,432</u>	<b>TOTALS</b>	<u>814,931</u>	<u>767,272</u>

# CITY OF COMMERCE CITY ANNUAL BUDGET

---

**PROGRAM:** Operations  
**DEPARTMENT:** Golf Enterprise Fund

---

## DESCRIPTION

Since opening on August 9, 1996, Buffalo Run Golf Course has added a new dimension in the availability and variety of recreational opportunities through the City's Parks and Recreation Department.

Buffalo Run Golf Course offers a number of programs designed to promote active living and healthy lifestyles through the sport of golf. A Men's Club of approximately 80 members participates in competitive golf events throughout the season. In addition, two separate Ladies Clubs have a combined membership of approximately 40 players. A Junior Academy has been established to introduce children to the sport of golf and help players develop their skills. Buffalo Run Golf Course is also the home site to four high school golf teams. Adams City High School and Prairie View High School each have a boys and girls team that use Buffalo Run as a practice facility and site for competition. PGA staff members assist with learning the sport of golf through lessons and clinics for players of all abilities.

## AWARDS & HONORS

- Best Golf Course in the Denver Metro Area, 2004, Denver's Mile-High Magazine 5280 Top of the Town
- Rated by Golf Digest as Top public golf courses near America's busiest Airports; Rated Best Value, 2005
- Rated by Golf Digest as the US & Canada's 6<sup>th</sup> Best New Affordable Golf Course for 1997
- Voted in Colorado as the 5<sup>th</sup> Best Public Course, 1997
- Voted in Colorado as the 7<sup>th</sup> Best Public Course, 1998
- Top honors for Clubhouse Design, Critenden Magazine, 1997
- Fodor's "Golf Digest Places to Play" 1998-2004
- "Golf for Women" Fifth Annual Top 100 for 2000 – Top 100 Course for Women
- Best Public Golf Course for Colorado, The Denver Post 2001, Ranked #3
- Rocky Mountain News 2002 "Best Back Porch"
- Travel Leisure, Top 100 Courses under \$100 in America
- 2003 & 2004 Colorado Avid Golfer Magazine – Readers Choice Awards:
  - 2<sup>nd</sup> Best Golf Course (under \$50)
  - 2<sup>nd</sup> Best on Course Beverage Servers
  - 4<sup>th</sup> Best Front Range Golf Course
  - 4<sup>th</sup> Best Value Golf Course
  - 4<sup>th</sup> Most Underrated Golf Course
  - 4<sup>th</sup> Best 19<sup>th</sup> Hole (restaurant)
  - 3<sup>rd</sup> Best Pace of Play
  - 3<sup>rd</sup> Best Finishing Hole
  - 5<sup>th</sup> Best Pro Shop
  - 3<sup>rd</sup> Best Golf Course Food
- Host Site:
  - 1997, 98, 99 & 2000 Colorado Open – Qualifying Rounds
  - 1997 & 2000 Colorado Golf Association Men's State Amateur Championship
  - 1997, 98, 99, 2000 & 2001 Colorado Section PGA Pro-Pro-Pro
  - 2008 & 1998 Colorado Women's Stroke Play Championship
  - 1999 Colorado Section PGA Championship
  - 1999 & 2000 Gatorade World Junior Golf Cup
  - 2000 Colorado Senior Open – Qualifying Rounds
  - 2000, 01, 02, 03 & 2004 United States Open Championship – Local Qualifying
  - 2004, 2005 & 2006 Denver Open Golf Championship
  - 2007 & 2008 Colorado Section PGA Assistant's Championship

# CITY OF COMMERCE CITY ANNUAL BUDGET

---

**PROGRAM:** Operations  
**DEPARTMENT:** Golf Enterprise Fund

---

## OBJECTIVES

Create a healthy community by seeking out and providing service and infrastructure to promote the health and well being of Commerce City citizens.

- By creating an opportunity for the lifelong sport of golf, the City has created a new identity and image for the City of Commerce City
- Pro Shop – provide and maintain the high standard for customer relations and to serve the golfing public in the areas of administration, concessions, merchandising, driving range, cart rentals and general operations

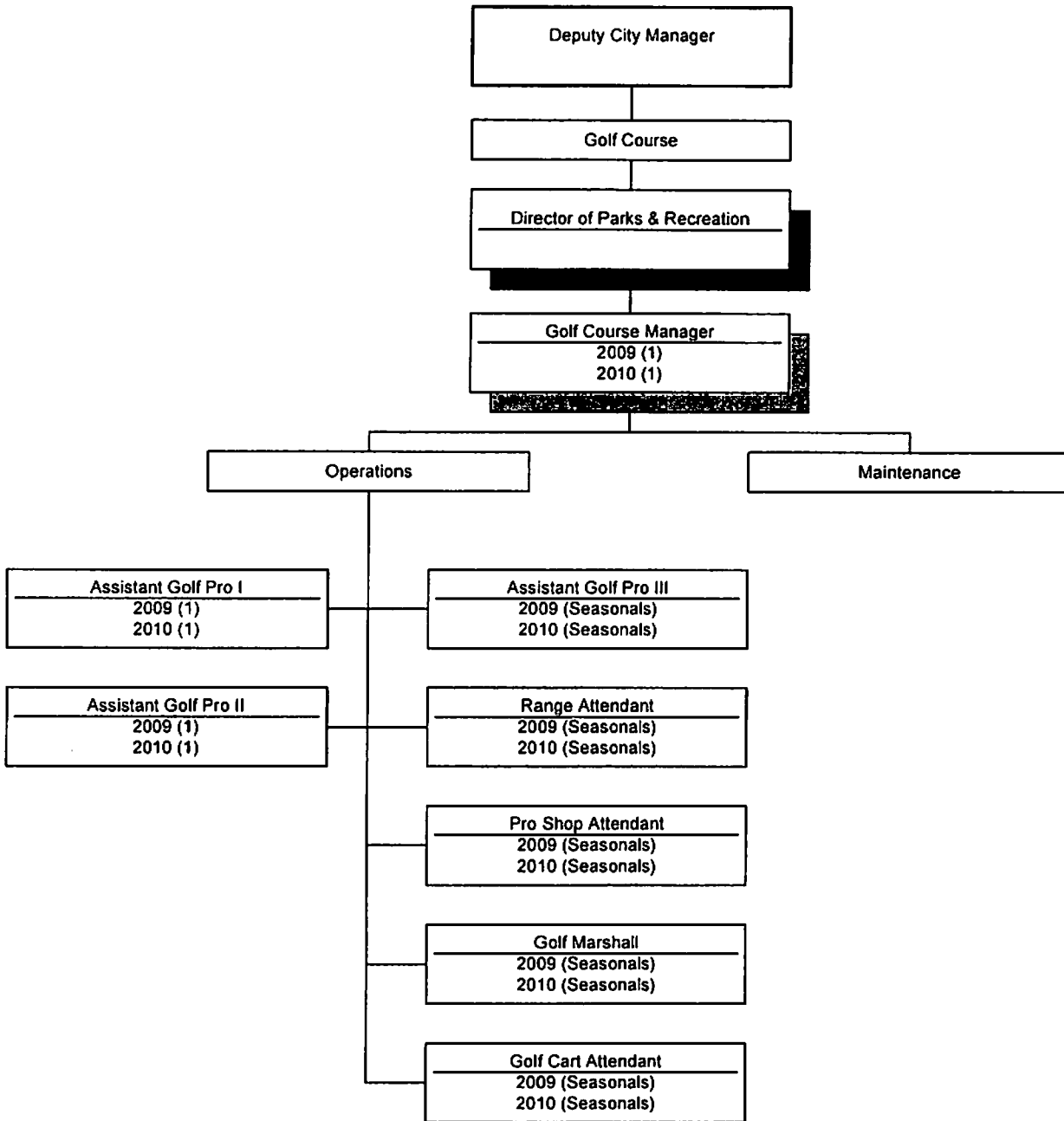
## CORE BUSINESS SERVICES

- Management of golf operations
- Manage golf course business
- Educate about golf
- Train golfers how to improve their golf experience and plan
- Mentor junior golf
- Set up and manage golf tournaments
- Provide quality golf equipment through operation of the golf shop
- Provide golf rules authority
- Provide golf outing opportunities
- Market the golf course
- Provide golf handicapping service
- Provide quality food and beverage services

## PROGRAM SERVICE LEVELS

	ACTUAL <u>2008</u>	ESTIMATED <u>2009</u>	PROJECTED <u>2010</u>	PROJECTED <u>2011</u>
Golf Course Revenues (total)	\$1,588,477	\$1,590,000	\$1,612,270	\$1,660,000
Pro Shop Gross Profit Margin %	38%	38%	38%	38%
Resident Players	9,814	10,000	10,000	11,000
Non-Resident Players	25,111	25,000	25,500	25,500
Restaurant Revenues	\$61,736	\$62,000	\$65,000	\$69,000
Tournaments (rounds)	2,823	2,500	2,900	3,000

# CITY OF COMMERCE CITY ORGANIZATIONAL CHART



**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**PROGRAM :** OPERATIONS  
**DEPARTMENT :** GOLF COURSE

**2009 FISCAL YEAR**

ACTUAL 2008	ADOPTED 2009	TO 09/30	EST TOTAL	ACCOUNT DESCRIPTION	2010 BUDGET	2011 PLAN
<b>PERSONAL SERVICES</b>						
246,747	263,475	219,849	263,475	601-SALARIES	266,417	266,417
55,757	65,220	24,127	65,220	604-BENEFITS	65,622	65,622
<b>MATERIALS AND SUPPLIES</b>						
1,323	1,500	560	1,500	621-OFFICE SUPPLIES	1,500	1,500
91,342	107,200	70,818	107,200	622-OPERATING SUPPLIES	105,500	109,500
<b>SERVICES AND CHARGES</b>						
0	0	0	0	710-VEHICLE ALLOCATION	0	0
0	0	0	0	715-FACILITY ALLOCATION	0	0
16,988	10,832	8,127	10,832	720-COMPUTER ALLOCATION	19,962	20,556
118,728	135,228	109,102	135,228	730-OPERATING EXPENSES	135,228	110,012
<b>CAPITAL OUTLAY</b>						
0	0	0	0	801-EQUIPMENT	69,500	69,500
0	0	0	0	802-IMPROVEMENTS	0	0
<u>530,885</u>	<u>583,455</u>	<u>432,582</u>	<u>583,455</u>	<b>TOTALS</b>	<u>663,729</u>	<u>643,107</u>

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**PROGRAM :** FACILITY SERVICES  
**DEPARTMENT :** GOLF COURSE

2009 FISCAL YEAR						
ACTUAL 2008	ADOPTED 2009	TO 09/30	EST TOTAL	ACCOUNT DESCRIPTION	2010 BUDGET	2011 PLAN
PERSONAL SERVICES						
0	4,000	2,215	4,000	601-SALARIES	4,000	4,000
0	0	0	0	604-BENEFITS	0	0
MATERIALS AND SUPPLIES						
0	0	0	0	621-OFFICE SUPPLIES	0	0
2,735	2,700	2,391	2,700	622-OPERATING SUPPLIES	2,900	2,900
SERVICES AND CHARGES						
0	0	0	0	710-VEHICLE ALLOCATION	0	0
0	0	0	0	715-FACILITY ALLOCATION	0	0
0	0	0	0	720-COMPUTER ALLOCATION	0	0
87,321	92,000	53,202	92,000	730-OPERATING EXPENSES	87,000	88,000
CAPITAL OUTLAY						
0	200	6,565	200	801-EQUIPMENT	32,900	33,000
65,645	16,102	9,558	16,102	802-IMPROVEMENTS	0	0
<u>155,701</u>	<u>115,002</u>	<u>73,931</u>	<u>115,002</u>	TOTALS	<u>126,800</u>	<u>127,900</u>

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

---

**PROGRAM :** EQUIPMENT AND IMPROVEMENTS  
**DEPARTMENT :** GOLF COURSE

---

**2009 FISCAL YEAR**

ACTUAL 2008	ADOPTED 2009	TO 09/30	EST TOTAL	ACCOUNT DESCRIPTION	2010 BUDGET	2011 PLAN
PERSONAL SERVICES						
0	0	0	0	601-SALARIES	0	0
0	0	0	0	604-BENEFITS	0	0
MATERIALS AND SUPPLIES						
0	0	0	0	621-OFFICE SUPPLIES	0	0
0	0	0	0	622-OPERATING SUPPLIES	0	0
SERVICES AND CHARGES						
0	0	0	0	710-VEHICLE ALLOCATION	0	0
0	0	0	0	715-FACILITY ALLOCATION	0	0
0	0	0	0	720-COMPUTER ALLOCATION	0	0
72,405	66,097	7,451	66,097	730-OPERATING EXPENSES	0	0
				741-DEPRECIATION	147,084	146,820
CAPITAL OUTLAY						
0	0	0	0	801-EQUIPMENT	0	0
0	0	0	0	802-IMPROVEMENTS	0	0
<hr/> 72,405	<hr/> 66,097	<hr/> 7,451	<hr/> 66,097	TOTALS	<hr/> 147,084	<hr/> 146,820

**CITY OF COMMERCE CITY  
ANNUAL BUDGET**

**PROGRAM :** DEBT SERVICE  
**DEPARTMENT :** GOLF COURSE

**2009 FISCAL YEAR**

ACTUAL 2008	ADOPTED 2009	TO 09/30	EST TOTAL	ACCOUNT DESCRIPTION	2010 BUDGET	2011 PLAN
PERSONAL SERVICES						
0	0	0	0	601-SALARIES	0	0
0	0	0	0	604-BENEFITS	0	0
MATERIALS AND SUPPLIES						
0	0	0	0	621-OFFICE SUPPLIES	0	0
0	0	0	0	622-OPERATING SUPPLIES	0	0
SERVICES AND CHARGES						
0	0	0	0	710-VEHICLE ALLOCATION	0	0
0	0	0	0	715-FACILITY ALLOCATION	0	0
0	0	0	0	720-COMPUTER ALLOCATION	0	0
296,198	296,200	197,464	246,830	730-OPERATING EXPENSES	0	0
CAPITAL OUTLAY						
0	0	0	0	801-EQUIPMENT	0	0
0	0	0	0	802-IMPROVEMENTS	0	0
<u>296,198</u>	<u>296,200</u>	<u>197,464</u>	<u>246,830</u>	TOTALS	<u>0</u>	<u>0</u>

# CITY OF COMMERCE CITY ANNUAL BUDGET

## GOLF ENTERPRISE FUND SCHEDULE FOR DEBT SERVICE OF SPECIAL REVENUE NOTE DATED NOVEMBER 1, 2009

Year	Principal	Coupon	Interest	Debt Service	Annual Debt Service
09/01/2000					
12/01/2000			84,000	84,000	84,000
06/01/2001			168,000	168,000	
12/01/2001	150,000	4.000%	168,000	318,000	486,000
06/01/2002			165,000	165,000	
12/01/2002	155,000	4.000%	165,000	320,000	485,000
06/01/2003			161,900	161,900	
12/01/2003	160,000	4.000%	161,900	321,900	483,800
06/01/2004			158,700	158,700	
12/01/2004	170,000	4.000%	158,700	328,700	487,400
06/01/2005			155,300	155,300	
12/01/2005	175,000	4.000%	155,300	330,300	485,600
06/01/2006			151,800	151,800	
12/01/2006	185,000	4.000%	151,800	336,800	488,600
06/01/2007			148,100	148,100	
12/01/2007	0	4.000%	148,100	148,100	296,200
06/01/2008			148,100	148,100	
12/01/2008	0	4.000%	148,100	148,100	296,200
06/01/2009			148,100	148,100	
10/01/2009	0	4.000%	98,732	98,732	246,832
06/01/2010			0	0	
12/01/2010	0	0.000%	0	0	0
06/01/2011			0	0	
12/01/2011	0	0.000%	0	0	0
06/01/2012			0	0	
12/01/2012	0	0.000%	0	0	0
06/01/2013			0	0	
12/01/2013	0	0.000%	0	0	0
06/01/2014			0	0	
12/01/2014	0	0.000%	0	0	0
06/01/2015			0	0	
12/01/2015	25,000	0.000%	0	25,000	25,000
06/01/2016			0	0	
12/01/2016	25,000	0.000%	0	25,000	25,000
06/01/2017			0	0	
12/01/2017	25,000	0.000%	0	25,000	25,000
06/01/2018			0	0	
12/01/2018	25,000	0.000%	0	25,000	25,000
06/01/2019			0	0	
12/01/2019	25,000	0.000%	0	25,000	25,000
06/01/2020			0	0	
12/01/2020	50,000	0.000%	0	50,000	50,000
06/01/2021			0	0	
12/01/2021	50,000	0.000%	0	50,000	50,000
06/01/2022			0	0	
12/01/2022	50,000	0.000%	0	50,000	50,000
06/01/2023			0	0	
12/01/2023	50,000	0.000%	0	50,000	50,000
06/01/2024			0	0	
12/01/2024	50,000	0.000%	0	50,000	50,000
06/01/2025			0	0	
12/01/2025	75,000	0.000%	0	75,000	75,000
06/01/2026			0	0	
12/01/2026	75,000	0.000%	0	75,000	75,000
06/01/2027			0	0	
12/01/2027	75,000	0.000%	0	75,000	75,000
06/01/2028			0	0	
12/01/2028	75,000	0.000%	0	75,000	75,000
06/01/2029			0	0	
12/01/2029	75,000	0.000%	0	75,000	75,000
06/01/2030			0	0	
12/01/2030	100,000	0.000%	0	100,000	100,000
2031 until PAID	6,555,000	0.000%	0	6,555,000	6,555,000
	<b>8,400,000</b>		<b>2,844,632</b>	<b>11,244,632</b>	<b>11,244,632</b>